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To: Puerto Rico Bankruptcy Bar

You have been selected to participate in our second Electronic Master Address List workshop. The goal of this project is the submission, in all bankruptcy cases, of the master address list in electronic format. The main objectives of these project are:

1. A faster access of the creditor information by adding the creditor address to the court's data base.
2. Ensure the quality in our noticing function.
3. Maintain a high level of accuracy in our database.

For your convenience, the workshop will be conducted on two different dates: September 6, 2001, and September 13, 2001, at 1:30 P.M., in Judge Enrique Lamoutte's courtroom. Please confirm your participation by filing the attached registration form and submitting it in the cashier's area of the clerk's office. The attendance of the person who performs this task in your office is welcome.

Your participation in this workshop is fundamental to ensure its success.