

## **Rule 9018-1**

### **Secret, Confidential, Scandalous, or Defamatory Matter**

**(a) Documents Filed Under Seal.** Documents under seal shall be filed electronically using the correct event in CM/ECF, unless otherwise authorized by the court. (See “[CM/ECF events to use when filing a sealed document](#)”)

**(b) Motion and Proposed Order.** The sealed material must be accompanied by a motion and proposed order. The proposed order shall identify the parties, if any, who may have access to material that is under seal and under what circumstances.

**(c) Determination of Motion to Submit Sealed Materials.** If a motion to submit sealed materials is denied, the document shall be stricken from the record or returned to the movant if paper filing was authorized.

**(d) Access to Sealed Material.** Access to material that is under seal for parties not already authorized shall be by motion. The clerk shall give electronic access to the party granted access.