



IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF PUERTO RICO
José V. Toledo Post Office & Courthouse Federal Building
300 Recinto Sur St, Suite 109
San Juan, Puerto Rico 00901

Notice to the Bar and the Public

In Re: Issuance of Notice/Summons electronically for Motions for Relief from Stay Under 362 (e)

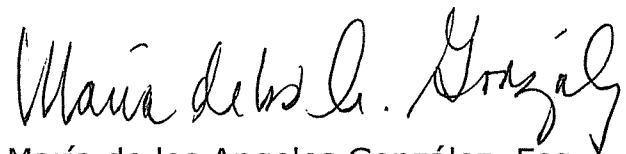
On August 1, 2012, the Clerk will begin issuing the Notice/Summons setting Preliminary Hearing for Motions for Relief from Stay Under 362 (e) electronically. The following procedure will be in effect then.

1. The Motions for Relief from Stay under 362 (e) will be filed using a new event that will allow the filing party to view the date of the hearing.
2. The Notice/Summons will be issued within the next working day after the filing of the motion, and will be entered in the docket as a separate attachment to the Motion for Relief from Stay under 362 (e). In addition, a virtual event called "362 Summons Issued" will be docketed.
3. The filing party will receive notice of the issuance of the Notice/Summons twice; first through the Notice of Electronic Filing (NEF) when the virtual event "362 Summons Issued" is entered on the docket; and via email.
4. The Movant will then be required to download the Notice/Summons issued and comply with service requirement under LBR 4001-1.

Detailed instructions on the process, the use of the events, and the downloading of the summons issued are hereby attached for your reference.

In case of doubts or clarification, please contact Ms. Brenda Aguayo at 787-977-6011.

In San Juan, Puerto Rico, this 27th day of July, 2012.

A handwritten signature in black ink, reading "María de los Angeles González". The signature is written in a cursive style with a large, stylized initial 'M'.

María de los Angeles González, Esq.
Clerk of Court

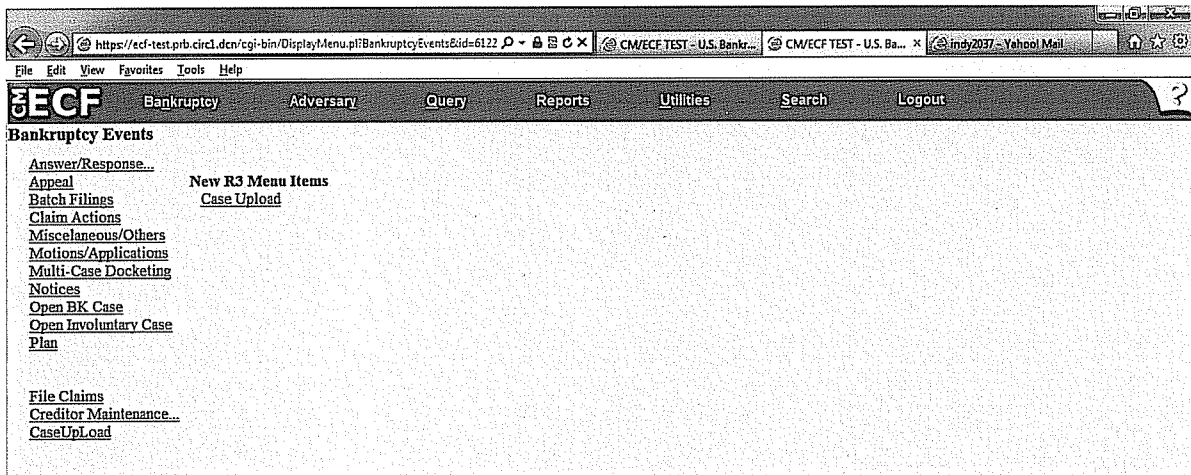
12-11

MOTION FOR RELIEF FROM STAY UNDER §362

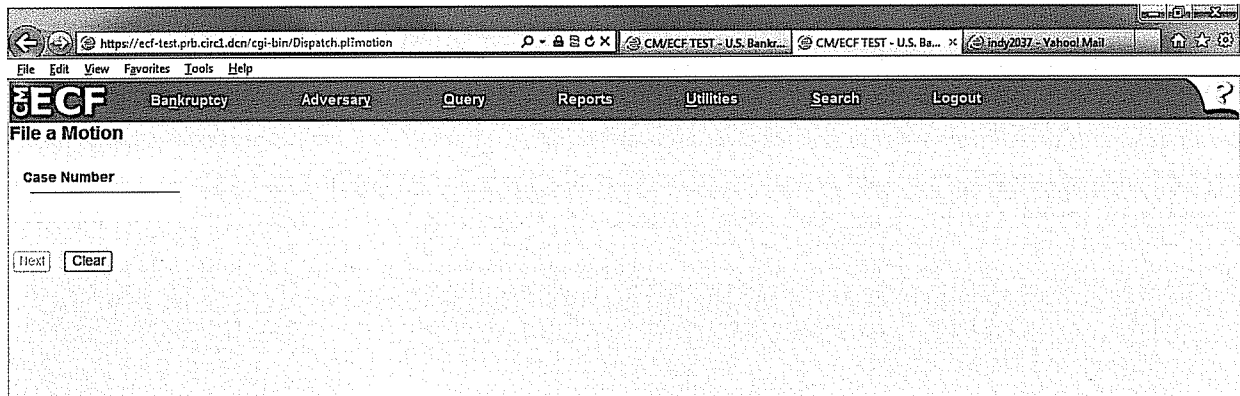
Instructions to the members of the Bar

A. Filing of Motions Requesting Relief from Stay by Creditors.

1. Log into CM\ECF.
2. Select under the Bankruptcy Menu "**Motions/Applications**" - (Refer to screen shot).



3. Enter the Case Number where the motion needs to be filed and hit **NEXT** - (Refer to screen shot).



- Verify that the case information displayed is correct, select "Relief from Stay under 362" from the available events and hit **NEXT** - (Refer to screen shot).

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion

12-00065-MCF7 William James Smith and Mary Blue Smith

Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

Start typing to find another event. Hold down Ctrl to add additional items.

Available Events (click to select events)

- Relief From Stay Under 1301 Or 1201
- Relief From Stay Under 362
- Remove Debtor as Debtor In Possession (v3.1)
- Remove Professional (v3.1)
- Remove Trustee (v3.1)
- Reopen Case (v3.1)
- Request Pretrial Conference
- Request for Certification of Direct Appeal (v3.1)
- Resign Legal Representation
- Retain Jurisdiction
- Revoke Discharge
- Sale of Property under Section 363(b) (v3.1)
- Sanctions
- Sanctions Under USC 28 Section 1927 (v3.1)
- Sanctions for Debtor's Attorney (v3.1)
- Sanctions for Violation of the Automatic Stay (v3.1)
- Sanctions for Violation of the Discharge Injunction (v3.1)
- Seal (v2.7)
- Sell Property Free and Clear of Liens (v3.1)
- Set Aside

Selected Events (click to remove events)

- Relief From Stay Under 362

Next Clear

- On the following screens select or enter the corresponding information and hit **NEXT** - (Refer to screen shot)

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion:

12-00065-MCF7 William James Smith and Mary Blue Smith

Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

Joint filing with other attorney(s).

Next Clear

6. Select the corresponding party and hit **NEXT** - (Refer to screen shot) continue filing the information required on the following screens until you get to step 7's screen.

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion:

12-00065-MCF7 William James Smith and Mary Blue Smith

Type: bk Chapter: 7 v Office: 3 (Old San Juan)

Assets: n Judge: MCF Case Flag: B21FORM

Select the Party:

Add/Create New Party

Pujals, Nancy [U.S. Trustee]

Smith, Mary Blue [Joint Debtor]

Smith, William James [Debtor]

TORRES, LIZETTE [Trustee]

Next Clear

7. Select the motion PDF document by selecting "**Browse**" to search for the filename. Press "**YES**" if attachment will be included to the document otherwise hit **NEXT** - (Refer to screen shot). Continue filing the information required on the following screens until you get to step 8's screen.

File Edit View Favorites Tools Help

ECF Bankruptcy Adversary Query Reports Utilities Search Logout

File a Motion:

12-00065-MCF7 William James Smith and Mary Blue Smith

Type: bk Chapter: 7 v Office: 3 (Old San Juan)

Assets: n Judge: MCF Case Flag: B21FORM

Filename

C:\CAOS\batch\M362 Test Motion.pdf

Attachments to Document: No Yes

Next Clear

- Select one of the available preselected hearing dates from the drop-down menu. After a hearing is selected, please don't change the location provided. Hit "NEXT" to continue. **Note:** The selected hearing date must not exceed more than thirty (30) days from the filing date of the motion for relief from stay. - (Refer to screen shot).

<https://ecf-test.prb.circ1.dcn/cgi-bin/Dispatch.pl?161612384461447>

ECF Bankruptcy Adversary Query Reports Utilities

File a Motion:
 12-00065-MCF7 William James Smith and Mary Blue Smith
 Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

Do not enter a receipt number bellow if you will be paying via the Internet! Receipt #: _____ Fee: \$176

Hearing Information
 Enter a hearing date/time/location.

Please select from the following hearings Chamber Presets
 Hearing Date: Hearing Time:

Location:

<https://ecf-test.prb.circ1.dcn/cgi-bin/Dispatch.pl?161612384461447>

ECF Bankruptcy Adversary Query Reports Utilities Search

File a Motion:
 12-00065-MCF7 William James Smith and Mary Blue Smith
 Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

Do not enter a receipt number bellow if you will be paying via the Internet! Receipt #: _____ Fee: \$176

Hearing Information
 Enter a hearing date/time/location.

08/14/2012 - 09:00 AM - Relief From Stay Under 362 [Slots: 12] Chamber Presets
 Hearing Date: 08/14/2012 Hearing Time: 09:00 AM

Location: US POST OFFICE AND COURTHOUSE BLDG, 300 RECINTO SUR, 3RD FLOOR COURTROOM 3

You can verify the available hearing dates and case slots separated by the different Judges by pressing "**Chambers Presets**". - (Refer to screen shot). Continue filing the information required on the following screens until you get to step 9's screen.

Available Chamber Presets				
Please Note: The slots, shown below, may not be available if you delay filing your notice of hearing. We recommend you docket your notice of hearing as soon as possible. Certain presets are restricted by case, chapter and or Trustees.				
Chambers of Judge Caban Flores, Mildred				
Preset Guidelines:				
Preset Date & Time	Available Slots	Time Alloted	Types of Hearings	Restrictions
Aug 14 2012, 9:00 am	12	5 mins	Relief From Stay Under 362	N / A
Chambers of Judge Tester, Brian K				
Preset Guidelines:				
Preset Date & Time	Available Slots	Time Alloted	Types of Hearings	Restrictions
Aug 14 2012, 9:00 am	10	5 mins	Relief From Stay Under 362	N / A
Nov 30 2012, 9:00 am	12	5 mins	Fast Tracks November	N / A
<p style="text-align: center;">DAYS After</p> <p>July 17 2012 <input type="button" value="Calculate"/></p>				
Please Note: Today is not included in the calculation. Please refer to Fed. R. Bankr. P. 9006(c).				

9. Verify the docket entry information and hit **NEXT** to file the motion. - (Refer to screen shot).

File a Motion:

12-00065-MCF7 William James Smith and Mary Blue Smith
 Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

Docket Text: Final Text
 Motion for Relief From Stay Under 362 [e]. (Filing fee: \$ 176,) With Declaration under servicemember civil relief act of 2003. Hearing scheduled 8/14/2012 at 09:00 AM at US POST OFFICE AND COURTHOUSE BLDG, 300 RECINTO SUR, 3RD FLOOR COURTROOM 3. filed by Alvin (attorney) Centeno on behalf of Creditor Test Bank Morgagee [Centeno, Alvin]

Attention!! Submitting this screen commits this transaction. You will have no further opportunity to modify this submission if you continue.

10. The filing of the motion requesting relief from stay is now complete. Please note that even through the docket entry will show that a hearing has been scheduled; the procedure will not be completed until you receive an email notification from the court stating that the summons were issued. This notification will be generated within the next working day from the filing of the motion. The notice will be included on the original docket entry of the 362 motion as an attachment. Movant will then be required to download the notice issued and comply with service requirement under LBR 4001-1 (c). In case of any questions or problems related to this matter feel free to contact the CM\ECF Help Desk at 787-977-6115.

The screenshot shows a web browser window with the URL <https://ecf-test.prb.cirj.dcn/cgi-bin/Dispatch.pl?934551965706825>. The browser tabs include "CM/ECF TEST - U...", "CM/ECF TEST - ...", "CM/ECF TEST - U...", and "indy2037 - Yahoo!". The browser menu includes "File", "Edit", "View", "Favorites", "Tools", and "Help".

The main content area is titled "File a Motion:" and displays the following information:

12-00065-MCF7 William James Smith and Mary Blue Smith
 Type: bk Chapter: 7 v Office: 3 (Old San Juan)
 Assets: n Judge: MCF Case Flag: B21FORM

U.S. Bankruptcy Court
District of Puerto Rico * TEST *

Notice of Electronic Filing

The following transaction was received from Alvin (attorney) Centeno entered on 7/17/2012 at 2:23 PM CST and filed on 7/17/2012
Case Name: William James Smith and Mary Blue Smith
Case Number: 12-00065-MCF7
Document Number: 4

Docket Text:
 Motion for Relief From Stay Under 362 [e]. (Filing fee: \$ 176,) With Declaration under servicemember civil relief act of 2003. Hearing scheduled 8/14/2012 at 09:00 AM at US POST OFFICE AND COURTHOUSE BLDG, 300 RECINTO SUR, 3RD FLOOR COURTROOM 3. filed by Alvin (attorney) Centeno on behalf of Creditor Test Bank Mortgagee [Centeno, Alvin]

The following document(s) are associated with this transaction:

Document description:Main Document
Original filename:M362 Test Motion.pdf
Electronic document Stamp:
 [STAMP bkecfStamp_ID=1059491318 [Date=7/17/2012] [FileNumber=45778-0]
 [b4c99c3a3c0a64e66168f32f29753b9e10c429851f56dac3f235ac39c4935c6287586
 52e630c235b6cb9859d402dec4b46b3e0da7a2f93cd74924952ad5b2a5a]]

12-00065-MCF7 Notice will be electronically mailed to:

TOM THOMSON WEST on behalf of Debtor William James Smith
 tom.loughlin@thomson.com

TOM THOMSON WEST on behalf of Joint Debtor Mary Blue Smith
 tom.loughlin@thomson.com

LIZETTE TORRES
 lizette_torres@prb.uscourts.gov

12-00065-MCF7 Notice will not be electronically mailed to:

